Perry

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Application # COA 0149-2024

HPC mtg 12/18/24

Application for Certificate of Appropriateness
Historic Preservation Commission

Contact Community Development (478) 988-2720 for information

	Applicant	Property Owner*
Name	Trish Cossart	John Staurulakis
Title	Owner, Cossart Designs	Owner, Staur Hospitality Group
Address	924 Carrol St Perry	904 Commerce St, Perry
Phone	[redacted]	[redacted]
Email		
Signature		
Date		10/2-7/26

*If the applicant is not the owner, the owner must sign this form or provide a letter authorizing the proposed work.

Property Address 904 Commerce St, Perry, GA 31069

Type of Project (Check all that apply):

Construction	Site Changes
__ New building	__ Parking area, driveways, or walkway
__ Addition to existing building	✓ Fence, wall, or ~~landscaping~~
__ Major building restoration, rehabilitation, or remodel	__ Mechanical system or non-temporary structure
✓ Other type of exterior change, explain: See ★ below / comments.	__ Sign
	__ Demolition or relocation of building

Describe the proposed project (attach additional sheets as necessary). The description should include proposed materials. Please divide the description if the proposed scope of work will involve more than one type of project. *(Example: 1. building addition and 2. sign installation).*

1- Remove railings and install wall with windows
2- Install awning over new windows and entrance.
3. Repair tongue-n-Grove ceiling & wall.
4. Enclose opening on east side wall

★ Enclosing Front veranda/seating area repairs/remodel.

★★ No major structural changes

★★★ Elimination of road noise/weather for customers.

Additional information and Application Checklist on page 2

Application Requirements. All applications must be complete and include the required support materials (See Application Checklist below). Incomplete applications will not be forwarded to the Preservation Commission for review.

Fee. No fee is required for review of an application for Certificate of Appropriateness unless work is started before a Certificate of Appropriateness is approved. In such cases the fee is $245.00.

Application Deadline. Applications and support materials must be submitted 21 days prior to the regular Preservation Commission meeting, the second Tuesday of each month. Applications may be submitted to the Community Development office or online at https://perryga-energovpub.tylerhost.net/Apps/SelfService#/home

Application Representation. The applicant or an authorized representative of the applicant must attend the public hearing to support the application and answer any questions the Commission may have.

Expiration of Certificate. The Certificate of Appropriateness is valid for 6 months (180 days) from the date of approval. If work is not completed within that timeframe, the applicant must renew the COA. A COA associated with a permit remains valid for the life of the permit.

Permits Required. Approval of a certificate of appropriateness does not waive the need to obtain any required permits.

Application Checklist. A complete application requires support materials. The following materials are required for a complete application. Incomplete applications may be removed from the HPC's agenda. Digital photographs and PDFs of plans/elevations may be emailed to comm.development@perry-ga.gov

New Buildings and Additions

__ site plan N/A
__ architectural elevations
__ floor plan
__ landscape plan (specific vegetation not required)
__ description of materials
__ photographs of proposed site and adjoining properties

Site changes - parking areas, drives, and walks

__ Site plan or sketch of site with proposed improvements
__ description of materials N/A
__ photographs of site

Major Restoration, Rehabilitation, or Remodeling

__ architectural elevations or sketches
__ description of proposed changes N/A No Major Changes
__ description of materials
__ photographs of existing building
__ for restoration only, documentation of earlier historic appearance

Site changes - fences, walls, and mechanical systems

__ site plan or sketch of site with proposed improvements
__ architectural elevations or sketches N/A
__ description of materials
__ photographs of site

Minor exterior changes

✓ description of proposed changes Install wall with windows
__ description of materials
__ photographs of existing building

Site changes - signs N/A No change to signage.

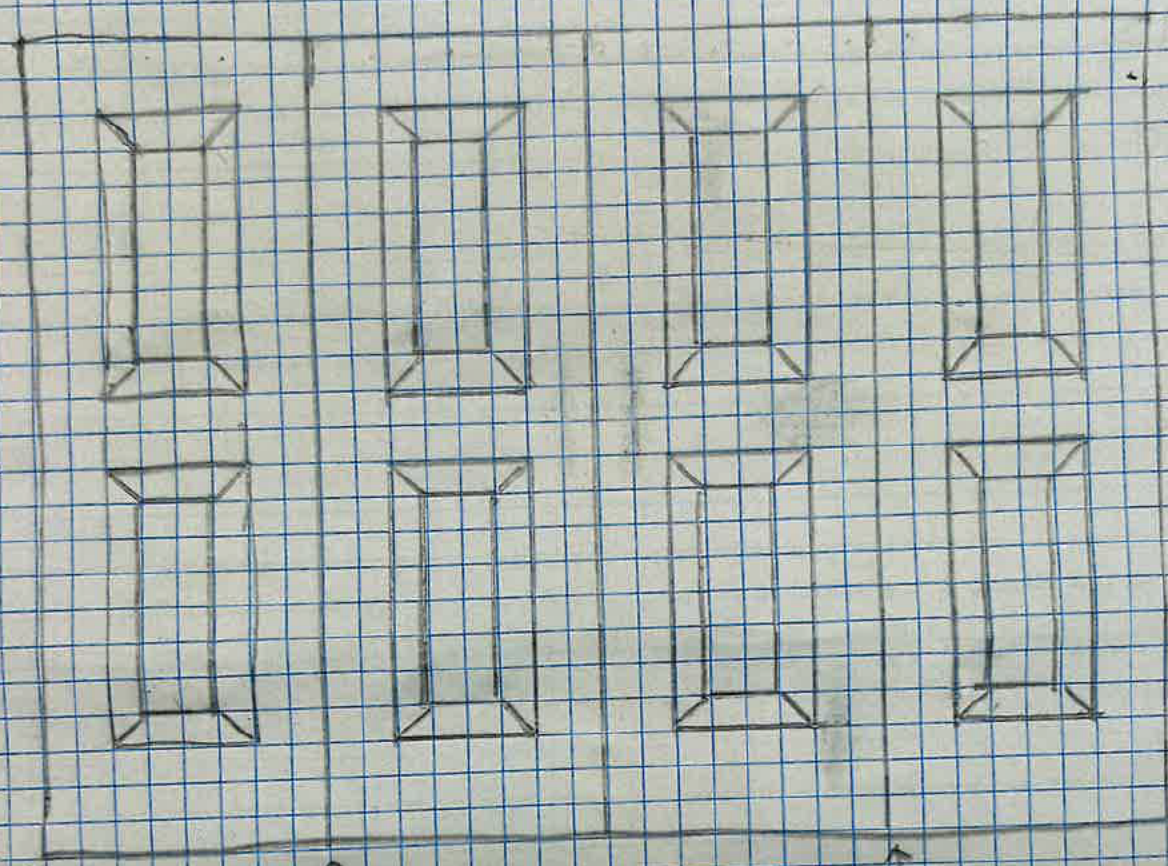
__ drawing of sign with dimensions
__ site plan or sketch of site (for ground signs)
__ description of materials and illumination

Estimated valuation of proposed modification: _____ **(Commercial only)**





Final measurements To be determined!



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